

Good Practices

Fabric Storage

The quality of a finished garment is dependent on the quality of fabric used. It should be kept in good condition and be consistent in appearance. A good storage system keeps the fabric in an ideal environment and tracks details of the fabric used in production. Please also refer to the Good Practice Guides for Store Organisation and Stock Control of Garment Trims.

Good practices for fabric store

- Identify and store the fabric by roll, width, batch, style, lot, and color (Figure 1).
- Use a bin card system to update the stock balance. (Figure 2).
- Always store fabric on a rack/shelf and never on the floor (Figure 3).
- Store the fabric lying down, not standing up (Figures 1 - 3).
- Keep a record of which fabric rolls were used in the production of garments - so that quality problems can be identified easily.

Benefits:

- ✓ Costs are reduced because fabric is less likely to be damaged
- ✓ Garments are produced from the same fabric batch, which ensures consistency of colour and fabric quality
- ✓ Increases productivity by reducing the amount of time needed to look for fabric
- ✓ Makes it easier to do a stock-take

How:

- ✓ Ensure that there are sufficient racks to store all fabric lying down off the floor
- ✓ Establish a 'bin' system to identify fabric by roll, width, batch, style, lot, and color
- ✓ Develop systems which track the fabric used in production
- ✓ Make sure that the factory store manager and staff take responsibility for storing, distributing and tracking fabric usage



Figure 1



Figure 2

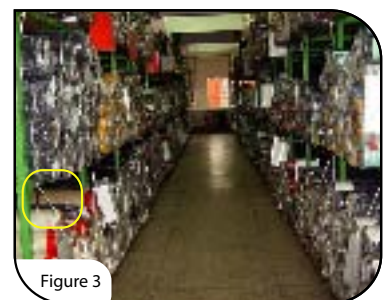


Figure 3

Cost:

\$

\$ Low cost

\$\$ Moderate cost

\$\$\$ High cost