

Good Practices

Stock Control of the Garment Trims Store

Garment factories invest a huge amount of money in fabric. A well organised warehouse and an inventory system which labels and tracks all stock helps to manage this inventory investment, improves productivity and reduces costs. Please also refer to the Good Practice Guides for Fabric Storage and Store Organisation.

Good practices for the garment trims store

- Classify and label all old and current stock (Figure 1).
- Label the trims and classify them by item type (Figure 2).
- Use and display bin cards for all fabrics. Bin cards also make it easier when ordering and conducting stock-take (Figure 3).
- Keep track of which stock was used in which production run and the date it was used.

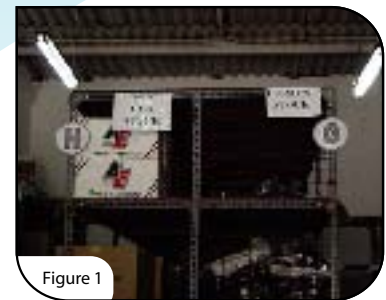


Figure 1



Figure 2



Figure 3

Benefits:

- ✓ Increases productivity by reducing the amount of time needed to search for fabric and conduct stock-take
- ✓ Reduces costs by preventing unnecessary ordering
- ✓ Reduces costs by decreasing the risk of stock being damaged by being stored poorly
- ✓ Makes inventory ordering quicker and easier
- ✓ Makes it possible to produce garments from the same fabric batch which ensures consistency of colour and fabric quality

How:

- ✓ Establish a 'bin' system to identify trims by roll, width, batch, style, lot, and color
- ✓ Develop systems which track the fabric used in production
- ✓ Make sure that the factory store manager and staff take responsibility for storing, distributing and tracking fabric usage

Cost:

\$

\$ Low cost

\$\$ Moderate cost

\$\$\$ High cost