

# Good Practices

## Proper Sanitation Facilities

Poor factory based hygiene as a result of inappropriate toilets and other sanitation facilities are one of the main sources of poor health among workers. As a result, non-appropriate sanitation facilities may be a serious impediment to labour productivity. To ensure that a sufficient level of hygiene is established throughout the factory, toilets and other sanitation facilities must be of reasonable quality, well stocked, clean and maintained regularly.

### ***Good practices for establishing proper sanitation facilities***

- Workers must have access to toilets without unreasonable restrictions (Figure 1).
- Toilets should be available on each floor and building on the factory premises (Figures 1&2)
- Male and female workers should have separated toilets (Figures 1&2).
- A factory that employs more than 100 women employees must have a western women toilet for every 50 women (Figure 3).
- Toilets should be equipped with ample amounts of soap, water and toilet paper to ensure good hygiene practices.
- Restroom floors should be clean and have non-slip surfaces.



Figure 1



Figure 2



Figure 3

### **Benefits:**

- ✓ The presence of clean and appropriate sanitation facilities contributes to a lower incidence of employee illness, and less employee absenteeism
- ✓ The provision of proper toilets and other sanitation facilities can lead to positive morale among factory workers, which contributes to higher productivity

### **How:**

- ✓ Toilets must be regularly cleaned (at least once a day)
- ✓ Toilets should have lockable doors, proper lighting, waterproof floors and walls and a proper drainage system
- ✓ Provide facilities that enable employees to wash their hands
- ✓ Make sure that soap, clean towels and toilet paper is available at all times

### **Cost:**

**\$ - \$\$**

\$ Low cost

\$\$ Moderate cost

\$\$\$ High cost