



International
Labour
Organization



Job Vacancy

National Officer – A (NoA) ILO component of the MDG-F Joint Programme on Children Food Security and Nutrition in Cambodia

Background

Created in 2001, *ILO - Better Factories Cambodia* (BFC) is a programme which seeks to improve working conditions in the export garment industry in Cambodia. It is based on a model of continuing improvement which includes monitoring for compliance with the Cambodian labour law and core international labour standards, and remediation training activities and services.

Nearly 300 000 workers are employed in the Cambodian export garment sector. These are mostly young women from the provinces. They come from rural areas where it is unlikely that they or their families have direct experience in formal employment. For 75% this represents their first full-time job. They migrate to work in the cities in order to support families of 4 to 9 people.

While international and local attention has been cast on working conditions and on fundamental rights at work, less attention has been given to address workers health needs and specially those of young women at an age where they have or will soon have children.

In collaboration with other United Nations agencies (WHO, UNICEF, UNESCO, FAO, WFO), and the Ministry of Labour and Vocational training, the ILO, through Better Factories Cambodia, has recently been granted resources by the Spanish government through its MDG-F Joint Programme for Children, Food Security and Nutrition. The programme addresses issues of critical importance for the health of women and children, and of highest priority for nutrition and food security as recognized by the Royal Government of Cambodia (RGC) as well as by the UN Country Team and other key stakeholders.

Function

To manage and coordinate the implementation of the ILO component of the Joint Programme (JP) and liaise with the JP national and provincial coordinators.

Duties and Responsibilities

Planning and Coordination

- To develop annual work plans and budgets in close consultation with JP national and provincial coordinators and UN agencies, national partners and ILO relevant specialists and units
- To support national partners to include activities in support of the JP in their respective work plans and annual budgets
- To liaise with the ILO relevant specialists and JP partners and stakeholders to ensure coordinated and timely delivery of the JP activities

Implementation Coordination

- To ensure that all stakeholders have equal access to information on JP implementation and to facilitate collaboration between all stakeholders
- To support all partners to work together to deliver the JP, according to the work plan
- To advise the national and provincial JP coordinators on the implementation of the JP and make recommendations on substantive issues
- To help establish working level coordination mechanisms at the national and provincial levels by supporting meetings, workshops, and communication campaigns

Capacity Development

- To promote national and provincial ownership of JP activities by supporting the government in its leadership role within the JP and to support the development of this role
- To increase the knowledge of all stakeholders on JP activities



Communication and advocacy

- To develop and implement, in close collaboration with the JP national and provincial coordinators an advocacy and communication plan for advancing policy change based on the JP outcomes
- To use JP outcomes and experiences as leverage for achieving system and policy changes that will contribute to maternity protection and maternal and children well being
- To liaise with all relevant ILO specialists and units on the implementation of the JP

M&E and Knowledge Management

- To contribute to the global JP implementation of the M&E plan, in a participatory manner
- To ensure that corrective actions are taken as a result of M&E findings;
- To ensure transparency of the M&E process by disseminating information to relevant stakeholders
- To identify and document lessons learnt and report these to the ILO relevant specialists and units and JP national and provincial coordinators

Reporting

- To ensure the delivery of monitoring and financial reports to the JP national coordinator in a timely manner
- To ensure the delivery of all necessary reports to ILO relevant specialist and units.

Education and Experience

- First level university degree in development studies, social science, public health, occupational health, health economics, gender equality, psychology, or other relevant fields.
- Five years of project management and implementation experience.
- Demonstrated capacity to initiate and implement technical cooperation programmes and activities.
- Operational experience in maternity protection issues and workplace policies would be an advantage.
- Familiarity with the ILO constituents and Ministry of Labour and Vocational Training processes and structures is an asset.

Languages

Excellent knowledge of English and Khmer languages. Chinese language knowledge is an advantage.

Competencies

1. Excellent knowledge and working experience in the field of gender equality and social protection
2. Capacity to liaise and network with a range of stakeholders including donors, buyers, government officials, United Nation agencies, management, unions and NGOs
3. Excellent programme management experience
4. Good analytical, organisational and inter-personal skills
5. Ability to communicate effectively both orally and in writing
6. Experience of working on public information campaigns
7. Good knowledge of the ILO's offices financial, administrative and personnel rules, regulations and priorities
8. Good knowledge of national (Cambodian) legal framework, institutions and developmental partners would be an asset
9. Ability to manage own work and to take initiative as well as working as part of a team
10. Ability to deal with people with tact and diplomacy
11. Excellent ethical and honest conduct, with high integrity



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Contract duration

This position is for 12 months, renewable. Starting date is scheduled for April 2010.

Location

Phnom Penh, Cambodia

The ILO is an equal opportunity employer. Women are particularly encouraged to apply. All applicants **MUST ATTACH A TWO PAGE STATEMENT ADDRESSING THEIR CLAIMS AGAINST THE ALL REQUIRED COMPETENCIES.** The statement should explain to the interview panel how your skills and experience show you have the relevant competency. **APPLICANTS WHO DO NOT ATTACH THIS STATEMENT WILL NOT BE CONSIDERED FOR INTERVIEW.**

Only short listed applicants will be contacted for written competency test and interview. Applications should be sent to Ms. Ngan Touch Sophorn at sophorn@ilo.org or to Better Factories Cambodia Office at # 9, Street 322, Boeung Keng Kang 1, Phnom Penh.

Closing date for application is **March 12th 2010**