



SEPIA (CAMBODIA) GARMENT CO. LTD

丝比雅服装（柬埔寨）有限公司

Dormitory Emergency Evacuation Procedure

Fire Alarm and Evacuation Procedures

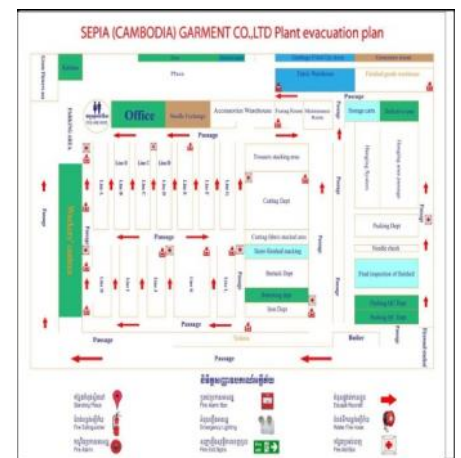
Evacuation of this building is required whenever the Fire Alarm "Sounds"

A. Prior to a Fire Alarm or Fire Drill...

1. Learn the location of your two (2) closest Emergency Exits and the Fire Alarm Pull Station.
2. Learn the factory emergency phone number
3. Ask your Compliance Manager about your designated meeting place, once outside the building
4. Review emergency evacuation procedures located on the inside of your dormitory area.

B. If the Fire Alarm "Sounds"...

1. Proceed to the door of your room and check it for heat with the back of your hand.
 - If **COOL**, open the door slowly and check for smoke in the room
 - If no smoke, go to the nearest Exit and evacuate the building.
 - If **HOT**, or if there is **SMOKE** present in the corridor **DO NOT** open the door.
 - Stay in the room.
 - Pack towels or blankets under the door.
 - Telephone Fire Protection Police
 - Wave a brightly colored item out the window for ease of recognition
2. If you can evacuate your room, safely...
 - Close the door to your room as you leave (do not lock it).
 - Proceed to the closest **EXIT** and evacuate the building.
 - Meet at your pre-designated area outside and away from the building for accountability
 - Verify that everyone in your group has made it to safety
 - If not, and there is a **FIRE** contact the Fire Protection Police.
3. Stay away from the building for reason of personal safety and firefighter accessibility.



4. Do not re-enter the building until the fire alarm has been "silenced" and the Fire Department Police has granted permission.

宿舍□急疏散程序

火灾□警和疏散程序

当火警警□“声音”□出□，□座建筑物里面的人群需要疏散

A. 在火灾□警或消防演□之前

1.了解你的两个位置（2）最接近的□急出口和消防□警拉站。

2.学□工厂□急□□号□。

□□您的合□管理者关于您指定的会□地点在大楼外。

3.□□位于宿舍区内的□急疏散程序。

B.如果火灾□警“声音”

1.到你的房□的□那□，并□□它的□量是否□生异常相比于你手的温度。

-如果是凉的，慢慢地打开房□，□□房□里是否有烟，如果没有烟，走到最近的出口和疏散。

-如果是□的，或有烟□存在在走廊上，不要打开□。

1) 呆在房□里。

2) 包毛巾或毯子在□。

3) 打□□□消防警察。

4) □舞一个易于□□的□西在窗外。

2.如果你能安全地撤离你的房□

-当你离开□，关上你的房□（不要把它□上）。

-□□到最接近的出口并撤离大楼。

-□足在你前面指定区域以外并□离建筑大楼。

1) □确□您的□中的每个人都已□安全了。

2) 如果没有，□系有消防□系的消防民警。

3.□离建筑物因个人安全和消防□□的可□□性。

4.不要重新□入大楼，直到火灾□警已被“静下来”（停止了火警警□），并且消防部□的警察已批准。



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What : Dormitory Fire Drill

When : April 21, 2017 @ 3:30pm

Where : Sepia Dormitory

Who : Chinese Expat

PICTURE s on TRAINING



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